

MEDICAL UNIVERSITY OF THE AMERICAS

NATURAL DISASTER PLAN

SUPPLIES TO HAVE ON HAND:

- Water, 3 gallons per person/day (drinking, cooking, washing)
- Baby food, diapers, etc.
- Medicine
- Toilet paper, towelettes
- Battery operated radio, extra batteries
- Flashlight, candles, matches
- Portable ice chest
- Water-free hand sanitizer
- Eating utensils
- Blankets or sleeping bag
- Easily prepared food (requires little or no heat and preparation)

ACTIONS TO TAKE:

- If you live in a concrete house, stay in the house, if not move to a concrete structure, preferable with a concrete roof. Both dormitories are reasonable places to stay if you must leave your house.
- Students living very close to the beach should consider moving to higher ground.
- Secure important documents (passports, medical records, credit cards, and money) in an area which is dry and safe that allows easy access (e.g. "Zip-Lock" bag)
- Back up personal computers
- Turn off and unplug computer equipment and other electrical equipment.
- Move personal computer and other important equipment to protected area of room. (Best location: away from windows behind a protected wall.)
- Move any remaining equipment/belongings off the floor.
- Cover remaining personal equipment/belongings and important files with plastic i.e. garbage bags.
- Maintain an adequate amount of gas in your personal vehicle (1/2 tank or more) in the event you must move to a safer location.
- Stay away from areas in your home which contain large picture windows or large amounts of glass. .
- Keep a small medical kit easily accessible for emergency use.

- 1) **Hurricane Committee (Executive Committee, President, Vice President SGA)**
 - a) Dean of Basic Sciences and Operations Chairman declare hurricane emergency
 - b) Dean of Basic Sciences communicates with faculty and SGA
 - c) Operations Chairman directs “shut-down” procedure

- 2) All faculty responsible for (with assistance from students as required):
 - a) Unhooking their own computers, monitors, and printers and marking with names
 - b) Back up contents if possible
 - c) Once unhooked from each other, students will carry them to “safe haven” (currently premed I room in second floor of library (no windows, concrete roof)
 - d) Move all sensitive material to upper drawers of file cabinets and desks, lock
 - e) Wrap all file cabinets in plastic

- 3) Faculty member assigned for each building to guide building preparations
 - a) Boarding/shuttering all windows
 - b) All classroom computers, power supplies unhooked, marked, ready to be taken to “safe haven”
 - c) All electronic equipment off the floor
 - d) All microscopes secured as possible, off the floor
 - e) All outlets unplugged, nothing left “plugged in” electrical outlets

- 4) Students
 - a) Assemble on campus at beginning of “shut-down”
 - b) Organized by SGA officers
 - c) Assist in boarding up windows
 - d) Assist in carrying computers etc. to library
 - e) Assist in wrapping file cabinets in plastic
 - f) At end of “shut-down” go to residences previously specified
 - g) At end of emergency report back to campus as guided
 - h) Set-up and resume classes
 - i) In case of major disaster, work crews will be organized by SGA to help Nevis community

- 5) SGA
 - a) Break down classes into main groups of ten people
 - b) Assign a chairman of each group of ten to coordinate communication and labor
 - c) Obtain from class contact information and locations of residences in advance
 - d) Organize by class in work crews to help with projects managed by faculty
 - e) Oversee work crews
 - f) After emergency, verify safety of all students

- 6) Communication
 - a) Telephone through calling tree
 - b) VON radio 890 or 900 AM
 - c) Weather Channel #39 on Nevis
 - d) Nevismuasga.com